MHSA IT Workgroup Conference Call Meeting Minutes
February 9, 2006
3:00PM – 4:30PM

Meeting Minutes
Web Site: http://www.dmh.ca.gov/MHSA/MHSAITWorkgroup.asp

During the conference call, the following topics were discussed:

1. CSI reporting update

    a) DMH reiterated the data collection requirements for the MHSA CSI changes. The counties will need to collect MHSA CSI fields for all clients – FSPs <u>and</u> non-FSPs. The new data must be reported after counties start providing MHSA services. Currently, counties must submit CSI data within 60 days after services have been provided. That policy will continue.

    b) Discussion of the new data for CSI:
        - 14 new values for the Place-Of-Service field
        - Two new values for the Special-Population
        - New Evidence-Based-Practice / Service-Strategy field (3)
        - New trauma field

    c) Some counties will start providing MHSA services before the updates to their county systems that collect CSI data are available, so they might not be able to collect the additional CSI data for 100s of thousands of services. This data would have to be provided to DMH at a later date as an update. This is an issue. Ken Fu from Echo will see how fast they can deploy a system update to handle this issue.

    d) A DMH Information Letter will possibly go out to the counties next week. This letter will address, at a non-technical level:
        - CSI and DIG changes
        - Outcomes assessments for FSPs
        - Interim DCR, DCR, and XML transfer of outcome assessment information to DMH
        - Cost Report changes
        - Training

2. MHSA DCR system requirements

    DMH described some additional requirements for the MHSA DCR system as a result of accommodating the AB2034 program counties. DMH will share these

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requirements with the counties during the next conference call on February 23, 2006.

3. MHSA DCR system design documents

   a) DMH has posted the updated DCR system data model document on ITWS.

   b) The currently available XML schemas are pretty close to final. There will be small adjustments as a result of accommodating the AB2034 program requirements. DMH will provide the updated XML Schemas during the next conference call.

4. System Security Sub-workgroup meeting

   The System Security Sub-workgroup will be meeting at the DMH headquarters on February 15 between 3PM – 5PM to discuss:

   a) "Group" management at the county level

   b) Mechanism to assign multiple Groups to an FSP

   c) DCR data entry/administration scenarios

   d) Business process flows from user perspective

5. DMH mentioned that it has created a FAQs document for the MHSA projects as requested in the previous meeting, and posted it to ITWS.

6. Next Steps

   DMH described the following actions as next steps:

   a) Meet with the System Security Sub-workgroup next week

   b) Post the final requirements document on the ITWS system – Mid February

   c) Share the DCR system design with the counties – Mid March

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<u>Attendees List</u>

DMH is appreciative of the active participation from the workgroup members. Members phoning in to the conference call included:

Dennis Kennelly – Alameda
Wayne Brandt – Butte
Duane Henderson – Butte
Erin Valdez – Glenn
John Campbell – LA
Memo Keswick – Merced
Tracy Herbert – Sacramento
Tess Bugay – San Diego
Leslie Axtel – San Luis Obispo
Nan Dame – S.F.
Mark Morrison – Stanislaus
David White – Stanislaus

Ruby Kadri – Pacific Clinics
Leslie Mariner – CalCiS

Mike Anderson – DMH
Sheila Kerr – DMH
Ken Schallmo – DMH
Vish Palanisamy – DMH
Dev Garg – DMH
Tom Wilson – DMH
Chris Beck – DMH
Brenda Golladay – DMH

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